



Minutes of the Southeast Metro Stormwater Authority Board Meeting  
July 16, 2025

A Board Meeting of the Southeast Metro Stormwater Authority (SEMSWA) was held in person at SEMSWA, 7437 S. Fairplay Street, Centennial, CO, and via video/teleconference using Teams Meeting (ID#231798011106). A full and timely notice of this meeting was posted, and a quorum was present. The meeting was called to order by Chair Bart Miller at 1:50 p.m. MDT.

Board Directors Present:

Bart Miller – Chair  
Jessica Campbell – Vice Chair  
Don Sheehan – Secretary/Treasurer  
Rhonda Fields (remote – joined at 2:17 p.m.)  
Amy Tharp  
Michelle Probasco

SEMSWA Staff Present:

Dan Olsen, Executive Director  
Ed Krisor, SEMSWA Attorney  
Dave Agee, Finance Director Emeritus  
Jill Gillespie, CLA, SEMSWA Financial Consultant  
Molly Trujillo, CIP Manager  
Jon Nelson, CIP Project Manager  
Nicole Harwell, CIP Project Manager  
Ashley Byerley, Environmental Resources Manager  
James Linden, Senior Environmental Specialist  
Andy Kuster, GIS/IT Program Manager  
Brad Sullivan, Maintenance Manager  
Roxi Jones, Director of HR and Administration  
Tiffany Clark, Land Development Review Manager  
Cynthia Love, Floodplain Program Manager  
Jessica Traynor, Floodplain & Master Planning Engineer (remote)  
Britni Kahler, Contract Maintenance & Inspections Manager  
Michelle Slater, Receptionist (remote)  
Tammi Lantz, Business Support Specialist (remote)  
Kevin Weber, Billing Support Specialist (remote)  
Breanna Schittone, Human Resources Generalist

Guests Present:

Kyle Hamilton, Jacobs Engineering  
Laurens VanDerTak, Jacobs Engineering (remote)  
Keith Bishton, Jacobs Engineering (remote)  
Andrea Suhaka

### **1) Call to Order – Chair Miller**

- Roll Call
- Public Comments for Non-Agenda Items – None
- The June 18, 2025, SEMSWA Board Meeting Minutes stand approved.

### **2) Public Hearing – Revised SEMSWA GESC Manual, Enforcement Response Plan, and Fee Revisions**

- Chair Miller opened the Public Hearing at 1:53 p.m.
- Presentation by Ashley Byerley and James Linden
- Public Comments – None
- Chair Miller closed the Public Hearing at 2:08 p.m.

### **3) Presentation of items for the Consent Agenda – Chair Miller**

- Resolution 25-28 Approval of Revised GESC Manual
- Resolution 25-29 Approval of a Revised Enforcement Response Plan and the Vacation of Resolutions 12-29, 12-30, 12-31, 18-14, and 19-09
- Resolution 25-30 Adoption of Revised SEMSWA Fee Schedule

### **4) Consent Agenda**

- Resolution 25-28 Approval of Revised GESC Manual
- Resolution 25-29 Approval of a Revised Enforcement Response Plan and the Vacation of Resolutions 12-29, 12-30, 12-31, 18-14, and 19-09
- Resolution 25-30 Adoption of Revised SEMSWA Fee Schedule
- Resolution 25-31 Authorization for Funding Associated with the SEMSWA Turf Conversion and Campus Improvements
- Resolution 25-32 Authorization to Fund the Design of Cottonwood Creek Drainage and Flood Control Improvements at Inverness
  - Motion for Adoption: Director Sheehan
  - Second: Director Campbell
  - Ayes: All

### **5) The Board of Directors held an Executive Session pursuant to C.R.S 24-6-401 (4)(f)(I) to discuss the Executive Director Annual Review.**

- Motion to Open Executive Session at 2:14 p.m.: Chair Miller
- Second: Director Campbell
- Ayes: All
- The Executive Session was closed at 2:47 p.m.
- Motion to Approve Dan Olsen's Employment Agreement 3rd Amendment, as discussed in the Executive Session: Director Sheehan
- Second: Director Campbell
- Ayes: All

**6) The Board of Directors held an Executive Session pursuant to C.R.S 24-6-402 (4)(b) to receive legal advice regarding an HOA assessment invoice that SEMSWA received from the Cherry Creek Business Center Association.**

- Motion to Open Executive Session at 2:52 p.m.: Chair Miller  
Second: Director Campbell  
Ayes: All
- The Executive Session was closed at 3:07 p.m.

**7) Executive Director Report – Dan Olsen**

- Dan Olsen gave an update regarding the pond at 7336 South Yosemite Street.
- An update was given on the July 15, 2025, meeting with Arapahoe County Open Spaces.

**8) Finance Report – Jill Gillespie, CLA**

- Noted June Disbursements:
  - Line 12 – Edge Contracting, Inc. - \$397,149.86
  - Line 35 – Edge Contracting, Inc. - \$478,695.04
  - Line 65 – L&M Enterprises, Inc. - \$111,352.46
- Jill Gillespie reported on the Comparative Balance Sheet (Budgetary Basis) for the months ended June 30, 2025, and May 31, 2025, and on the Schedule of Revenues, Expenditures, and Changes in Funds Available – Budget and Actual – for the Six Months ended June 30, 2025.

**9) Cost of Service Study Presentation – Tiffany Clark, Kyle Hamilton, Laurens VanDerTak, and Keith Bishton**

**10) Other Items – Chair Miller**

- The August Board Meeting is scheduled for Wednesday, August 20, 2025, at 1:30 p.m., if necessary.
- The September Board Meeting is scheduled for Wednesday, September 17, 2025, at 1:30 p.m.

**11) Adjournment – Chair Miller**

- The meeting was adjourned by Chair Miller at 4:19 p.m.